



STICK Lunch Form

Fill out the following information and return to stick@rtaarchitects.com. Complete all fillable portions of this form, incomplete forms will be returned for completion and will delay the process.

Once you have returned the form, you will be emailed an available date, and you will have 24 hours to respond. If we do not receive a response in the allotted time frame, then the date may no longer be available and a new date may be offered to you.

The presenter is responsible for providing and ordering lunch (to include drinks). Items that will be delivered must be received 30 minutes prior to the start of the session unless you are bringing them.

RTA will inform you a week prior to the session of the number of attendees, any dietary restrictions, and their menu selection if applicable.

Company Name:

Contact Name:

Contact Email Address:

Phone Number:

Does your presentation pertain to healthcare, retail or education projects? Yes No

CEU LEED and/or HSW credit eligible?

Will you be presenting in-person or virtually: In-Person Virtually

Insert description of presentation:

Lunch Provider Choice

Please return a menu with items our staff can choose from or let us know if you will bring a 'spread' style setup or variety platter.

Menu provided by presenter (must be returned with request form)

I will bring lunch.

Below is a list of local restaurants/eateries for your convenience (all menus are available online).

Capriottis
Chick-fil-a
Chipotle
Dickey's BBQ
East coast Deli
Einstein Bros
Fat Sully's Pizza
Garbanzo Mediterranean
Jack Quinn's
Jimmy John's
Modern Market Eatery
Panera
Qdoba
Tokyo Joe's
Urban Egg

Available Technology

Our conference room is equipped with an 80" Flatscreen monitor with an HDMI input. The cable will be provided for you if you choose to use this option. You can also bring your presentation on a flash drive and use our dedicated computer in the conference room for your presentation. Power and wireless internet is also provided.

If you need specialized adapters to connect your equipment to an HDMI cable, you are responsible for providing that.

Our stick lunches are typically simulcast in either Teams or Zoom for our staff that are working remotely. By default, we will set up and provide our staff with the online meeting information unless you specifically request to provide your own information for the meeting.