



MEETING RECORD

PROJECT: Strasburg Elementary School Renovation and Addition

PROJECT NO: 2020-044.01

DATE: 01/27/21

TIME: 3:20 pm

Location: Strasburg Elementary School

ATTENDANCE: (see attendance sheet)

SUBJECT: Design Advisory Group Meeting #2

- A. Introductions / Meeting agenda
 - 1. Agenda / Attendance Sheet
 - 2. DAG Guidelines / Meeting Norms
 - 3. Project Overview
 - 4. Explore Learning Environments
 - 5. Revised Program and Layout
 - 6. Floor Plans
 - 7. Revised Site Plan

- B. Doug Reviewed the DAG guidelines, meeting norms

- C. Christine gave a project overview

- D. Christine presented the program overview
 - 1. Discussed changes to the program since the last DAG, including number of kindergarten classrooms.

- E. Christine presented the new program organization after making changes from DAG #1.
 - 1. Kindergarten was moved south adjacent to Pre-K and Admin.
 - 2. Art moved to the NE corner of the building with outdoor access and north natural daylight.
 - 3. Admin moved to existing location with addition of a secure vestibule.

- F. Doug introduced the concepts of neuroscience and education, and multi-modal learning
 - 1. Need to focus on making learning environments that are conducive to all types of students and multiple ways of learning.

- G. Doug and Christine presented types of break-out spaces and precedent images
 - 1. Small group rooms, flexible breakout spaces, clustered teams, and using operable partitions.

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2. Emphasis on transforming ordinary circulation space into flexible learning environment.
 3. Pulling cubbies from classroom spaces to limit instruction distractions.
 4. Discussed multiple ways to distinguish a break-out space, such as a simple floor transition, glass walls, or more private solid wall.
 5. Discussed maker spaces as a way to introduce STEM before middle and high school.
 6. Discussed the need for a secure vestibule in the building, and Crime Prevention Through Environmental Design (CPTED).
- H. Christine presented the revised graphic for program organization, and a graphic depicting code consideration.
- I. Christine presented updated floor plans.
1. Concerns that 2 single user toilet rooms would not be sufficient in the new classroom addition. Discussed adding 2 additional single user toilet rooms.
 2. Staff concerns for SPED space.
 - a. High-need's SPED needs to have their own dedicated classroom.
 - b. Staff does not believe that Strasburg is ready for a mobile SPED instruction, and would prefer dedicated spaces for this.
 - Confidentiality concerns with a mobile teaching style.
 3. Staff is concerned with the current lack of restrooms being displayed.
 - a. Christine reassured the staff that this layout is not final, and additional restrooms could be added as needed to satisfy the needs of the staff.
 4. Tech Space needs a location decided on, either elementary or high school.
 - a. Potential space in backside of elementary server room.
 5. Discussed the possibility of additional cooler space located south of the kitchen, adjacent to the new girl's restroom.
 6. Potentially need additional gym storage
 - a. To be looked at further in future individual department review.
 7. Two lightweight wrestling mat lifts are desired in the elementary gym.
- J. Christine presented the updated site plan
1. Staff were very happy with the bus loop near the classroom addition
 2. 134 parking spaces available south of the elementary.
 3. The main goal is to limit vehicular traffic between the elementary and the high school.
 4. Need to eventually decide on the best place for trash enclosure.
 5. RTA to investigate existing power and light poles in comparison with new site layout.
 - a. Able to reuse existing, or do these need to be new?
- 1. Next Steps**
- Next meeting February 11th, 3:20 to 4:20pm. Potential to reschedule this meeting to February 18th, depending on Landscape Architect's timeline for potential presentation. Location TBD either in person or remote

Attachments: Attendance Record

REPORTED BY: Tyler Wurr, Assoc. AIA
Name

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