



**PROJECT: Canon City MS Addition and Renovations**

**PROJECT NO: 18012.01**

**DATE: 09/04/2018**

**ATTENDANCE: (see attendance sheet)**

**SUBJECT: Design Advisory Group Meeting #2**

The meeting was held to ...

Reviewed

1. Doug reviewed the meeting norms established for Design Advisory group meetings.
2. Doug reviewed a summary of the SWOT/Project goals and visions established in DAG #1.

Strengths

- Staff – Strong Comradery –Strong Teamwork
- Students – Diverse and Respectful
- Programs – After School Clubs, Sports, Vocational Programs
- Community Support and Involvement – After School Building Use
- History – Preservation – Building is Unique to Canon City – Sense of Pride
- Future Minded – Forward Thinking – Non-traditional Mindset
- Location in Canon City

Weaknesses

- Building Condition – Plumbing / HVAC / Restroom
- Classroom Size is Too Small
- Security – Separate Buildings Require Leaving Buildings
- Lack of Natural Light in Classrooms
- Parking and Traffic Issues
- Technology – Poor Wifi Coverage
  - Doug asked the group to elaborate on the state of their wifi quality. They currently have 2.4 GHz and 5.0 GHz that interfere with each other and surrounding businesses. The District is working to replace it all with 5.0 GHz
- Existing Site Constraints
  - The group elaborated on these site constraints noting parking, no safe drop-off area (kids get dropped off on main street), and athletic fields need to be maintained throughout construction.

Opportunities

- Instructional Design
- Building Design and Space Flexibility to Support Instructional Design
- Improve Student Safety
- Improve Technology
- Focus on Student Learning Opportunities (Votech, STEM)
- Updated Gymnasium
- Building Circulation and Flow – Class to Class – Grade Separation
- Staff Collaboration Spaces
- Build Community Trust by Spending Money Wisely

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- Student Healthcare Center
- Focus on Traits and Skills in Students

Threats and Fears

- Building Safety - Concern of compromising safety for budget constraints – Lesson Learned at Harrison
- Instructional – Concern that the School Will Function the Same After Construction
- Budget
- Physical Environment - Acoustics, Purposeful, Flexible Spaces
- Construction Phase - Timeline too tight - Occupied Building During Construction – Construction Phasing – Loss of Programs During Construction
- Unknown Existing Building Conditions
- Flexible Break-out Spaces Not Used for Instruction – Harrison Example

3. Ken reviewed photos of the school tours

a. Black Forest Elementary

- The group commented that the light in these classrooms was great with the high windows and light shelves. If a light shelf structure was used on the new CCMS they would have to be high enough so they can't be used for climbing.
- The floor plan layout was disorienting.
- The skylights were nice in the corridors.
- The photo of the cubby storage at this school sparked a discussion on lockers. There is an argument to be made that removing lockers could make the school safer. Paula noted that there hasn't been reports of issues with kids bringing weapons to school and storing them in their lockers at CCMS. Jessie noted that the kids are not allowed to take backpacks into the classrooms at CCMS so not having lockers would be an issue for them. The majority of students at CCMS use their lockers.

b. Reunion Elementary

- Karen approved of the mobile library furniture at this school.
- The group liked the sloped ceilings in the classrooms to get natural light distributed into the classrooms
- The secure entry was not a favorite because you have to be buzzed into the admin space. The reception desk sits back from the vestibule and requires someone dropping something off to be bussed all the way into the administration area.

c. Prairie View Middle School

- The group liked the overall layout of the school because they could see CCMS fitting into that shape.
- Jessie noted that having the library/media space over the admin space would work well.
- The cafetorium and stage area was a favorite of Cortney.

d. Three Creeks K-8

- This school had a good library space with flexible furniture.

e. Meadowlark K-8

- This school had a comfortable security vestibule. The new vestibule at CCMS will need to have an operable window for when parents just need to drop off a school lunch. At Harrison they can't pass a lunch through a bullet resistant speak-thru window but otherwise Harrison is working great.
- The group liked the indoor to outdoor space in the cafeteria/heart.
- The group discussed with Doug the small conference room type spaces that are in Meadowlark. What would CCMS use them for? Privacy issues? Adam noted that it gives a teacher the ability to sit with a small group but also watch over a larger group of students that are just outside of the smaller room.
- The group discussed outdoor classroom space and what would make them use one and why they don't use the one at CCMS
  - It takes time to get kids to and from an outdoor classroom.
  - Wifi access would be required to make it useful.
  - Shade is very important for comfort and to be able to see laptop screens/writing surfaces/book pages.

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4. It would be most useful for smaller groups.
  5. It can be a treat for the students.
- f. Summit Middle School
    - i. The group liked that there was a separate entry for the public during activities, or drama functions. The music rooms were close to the stage that allowed students to use these spaces as green rooms.
  - g. Douglas Elementary School
    - i. The group asked about the garage doors, how much do they get used and are they loud?
    - ii. Cortney didn't like the stage area as much in this school. It projected far into the space.
  - h. Creekside Elementary School
    - i. No comments.
4. Doug reviewed Space Planning Bubble Diagrams.
- a. Admin/Student Services
    - i. Community Heath Center
      1. The center will be operated through a partnership with Valley Wide Health. The space will be provided with plumbing rough in. Valley Wide Health would finish out the space specific for their needs.
      2. A separate entrance for the public will be required. A secondary connection with the school will also be needed for student, and staff access.
      3. The School Nurse area does not need a direct connection to this space.
    - ii. Heath Services should be with the admin spaces
    - iii. There will be a full-time heath tech and a part time nurse. They will need separate offices.
    - iv. Technology and data network spaces should be within or near the Library.
    - v. Th Admin Area should have a space for kids being disciplined to sit without being visible to the rest of the students. It is anticipated that this will include two to three study carrels within the admin space.
    - vi. The counselor's offices should have a separate entrance from the circulation area so kids don't have to enter through the admin space. There should also be access into the admin space to allow sharing of conference room and workroom.
    - vii. The Admin area should accommodate three support staff; Registrar, Attendance, and Principal Secretary
    - viii. Speech path office should be near the classrooms, not located in the admin area.
5. Next DAG Meeting
- a. Tuesday, September 11th, 3:15 to 4:45pm
    - i. Proposed Agenda
      1. Graphic Space Programs
      2. Site Analysis

Attachments:  
CC:

REPORTED BY: \_\_\_\_\_

Signature

Christine Costa RA \_\_\_\_\_

Printed Name



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