



BIM Manager

Reports to: Principal and Principal-led RTA Technology Committee. You will also be assigned a mentor within the RTA staff.

Classification: Exempt

Date: 3/1/2023

Welcome to RTA Architects, a team comprised of seasoned leadership, visionary architects, and dedicated support staff. Since our founding in 1975, RTA Architects has created award-winning architectural and interior designs for the Colorado built environment. We specialize in healthcare, education, retail, and commercial properties, delivering beautiful functional buildings that serve the unique needs of their users and owners. We are proud of our collaborative work ethic, deep community ties, and that the majority of the work we do is with previous satisfied clients.

In your new position as part of the firm's design team, you will expand your craft to support RTA project teams and our consultant teams. Your role will be fast-paced, multi-faceted, and highly engaging. Your primary duties are supporting staff implementing digital design tools and BIM technology across projects and staff. You will also be relied upon for your attention to detail, a proactive positive attitude, and superior communications skills.

From our loft offices in beautiful downtown Colorado Springs, our culture is open and collegial. You'll interact with many teammates and will find yourself engaged by multiple people at the same time. You will be a part of a firm where you will be working with seasoned leadership who truly value mentorship and helping architects expand their skills.

And while you are learning from us, we want to learn from you. You'll provide input to help RTA continually improve our documents and systems and seek to obtain progressively higher-level assignments. Come ready and excited to share your experiences, ideas, and career growth desires with us!

Specifically, the candidate will be responsible for:

- Lead the development and implementation of BIM standards, processes, and workflows across our projects.
- Provide guidance and support to project teams in the use of BIM software and workflows.
- Ensure that BIM models are accurate, consistent, and meet project requirements.
- Coordinate with internal and external stakeholders to ensure that project information is exchanged efficiently and effectively.
- Assist in the management of project data and model libraries.



- Stay up-to-date with industry trends and advancements in BIM technology.
- Positive RTA staff relations.
- Assisting the Principals developing and implementing Digital Design tools and strategies.
- Providing data to the Leadership Team for evaluation of budget and implementation strategies related to BIM and digital design tools.
- Assisting the Principal and/or Project Manager in the accomplishment of assigned tasks with the ability to prioritize tasks related to duties.
- Answering questions and giving guidance to staff.
- Developing technical competence of project team members.
- Keeping current on the state of the architectural digital design and BIM through review of periodicals, continuing education through seminars, and participation in professional organization activities.
- Strict adherence to office standards and procedures.

The above duties are typical of the position, but are not all-encompassing. Each person is expected to assist with duties required to deliver a quality product on schedule. Specific job tasks will be delineated in collaboration with assigned RTA Principals as assigned. *Changing the scope of work or deviating from any other part of the agreed upon direction of the digital design and/or BIM requirements requires prior approval from a Principal.*

Qualified applicants must have:

- Bachelor's degree in Architecture, Engineering, or related field.
- 5+ years of experience in BIM management within the Architecture industry.
- Strong knowledge of BIM software, including Revit, Navisworks, and AutoCAD.
- Experience in managing BIM projects, developing BIM standards, and implementing BIM workflows.
- Excellent communication, leadership, and problem-solving skills.
- Ability to work collaboratively in a team environment.

Salary Range: \$60,000-90,000

Join our team and work with a group of highly skilled and dedicated professionals in a supportive and collaborative environment. Apply now to take the next step in your career as our BIM Manager.

Typical work hours are 8 am – 5 pm, Monday – Friday. Flexible options may be available based on job responsibility and leadership expectations. Salary dependent upon experience and skills, plus benefits.



To apply, send a PDF or Dropbox link containing your cover letter, resume, and samples of your professional work to employment@rtaarchitects.com. Please include your name and the position BIM Manager in the subject line.

For more information about RTA, please visit our website at www.rtaarchitects.com, or check us out on [Facebook](#), [Linkedin](#), or [Instagram](#). RTA is an equal opportunity employer and offers a [comprehensive benefit](#) package.